



CAMP HIAWATHA INFORMATION & CHECKLIST

PLEASE COMPLETE CHECK IN AND CHECK OUT AND NOYE ANY ISSUES BELOW

ITEM	ARRIVE	DEPART
Chain at camp entrance is across the road on arrival and departure		
Kitchen door locked (keys for Craft hall, Washrooms and Dining room door on wall beside stove)		
Kitchen closet electrical panel main breaker is on/off		
Pump house water pump and UV water purifier plugged in and unplugged when leaving		
Kitchen closet switch on/off the hot water tank		
Kitchen closet switch on/off the washroom power		
Kitchen closet switch on/off the walk-in cooler compressor and in the walk-in cooler switch on/off the evaporator.		
Walk-in Cooler door closed in use, open when not in use. Floor sweep and mopped		
Kitchen propane stove; propane valve behind stove is on/off and 7 pilot lights are lit when in use (see posted picture of locations), stove and ovens are clean		
Kitchen and Dining room dishes, cutlery and pots & pans washed and stored		
Kitchen and Dining room floors are sweep and mopped		
Kitchen and Dining room garbage cans are empty and clean		
Dining room wood stove is cold and clean of ashes into the ash container outside		
Dining room wood box is full		
Dining room tables and chairs are stacked along the wall		
Washrooms and shower room cleaned daily and sinks covered when not in use (Instruct all campers how to use the flush mechanism properly and ensure water is not left running)		
Cabins are clean and windows / doors closed		
Smoke detectors have batteries and are operational		
Craft hall is clean, wood stove is cold & clean of ashes into the outside ash container and doors closed		
Field is clean (be respectful of lawn and trees while enjoying activities)		
Camp fire circle is cold & clean and only burn appropriate material (no garbage) (be aware of DNR fire burning restriction)		
Woods and Beach area clean		
All garbage, compost and recycling removed from camp		

COMMENTS: